Policy on Training of Personnel Involved with Animals Used in Teaching and Research

I. The following individuals should be listed as key personnel on IACUC protocols:
   - Persons who are performing research-related procedures on animals
   - Individuals who are designated as investigators on a research protocol
   - Individuals who are providing instruction using animals, including teaching assistants

   All key personnel must be listed on IACUC forms and must complete the web-based training "Working with the IACUC" hosted by the Collaborative Institutional Training Initiative (CITI). They must also complete a refresher training course hosted by CITI every 5 years.

   Federal regulations require that these individuals have species-appropriate training for the animals used in their research or teaching.

   If a key person will be responsible for euthanizing animals, they must also take the AALAS training on euthanasia.

II. Individuals whose work duties are limited to animal husbandry (e.g., feeding animals, cleaning facilities, exercising animals, etc.) such as farm staff, animal caretakers, and Investigator-supervised student workers are not required to be listed on IACUC protocols as key personnel, but they are required to take the CITI training "Working with the IACUC."

   For Investigator-supervised students and staff, it is the Principal Investigator’s responsibility to ensure that CITI training occurs.

III. Persons performing work that does not require handling of the animal (e.g., pushing a button, recording observational data, etc.) do not require IACUC training.